

Sacramento Fellowship of Narcotics Anonymous  
**Area Service Committee Agenda for April 1, 2009**

**I. Call to Order** at Evelyn Moore Community Center  
1402 Dickson Street, Sacramento at 7:00 pm

**II. Prayers & Principles**

- A. NA Service Prayer →
- B. 12 Traditions of Narcotics Anonymous
- C. 12 Concepts for NA Service

**NA Service Prayer**

*God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of your purpose. Make us servants of your will and grant us a bond of selflessness, that this may truly be your work, not ours - in order that no addict, anywhere, need die from the horrors of addiction.*

Adapted from the NA Basic Text, page xvi

*Please make sure you initial the sign-in sheet & note schedule / GSR changes*

**III. General Session**

- A. Thanks to those ending their terms
- B. Reports from Admin  
*Please skim written reports. We'll discuss only select items & ask for your questions.*

- |                   |                            |   |
|-------------------|----------------------------|---|
| ▪ Chair           | ▪ Treasurer/Asst Treasurer | ▪ Liaison to ARANA-ASC  |
| ▪ Vice Chair      | ▪ Policy & Procedures      | ▪ H & I   |
| ▪ Admin Assistant | ▪ RCMs                     | ▪ PR Coordinator (includes updates on Newsletter, Helpline, & others) |

- C. Group Reports, Roll Call, Suggestions for Brainstorming (tonight or later), B'days
- D. Review/approve minutes from 3/4/2009

**IV. Proposals**

**Proposal 1:** When cash is collected from selling items at the ASC and no trusted servant is already handling the money, the ASC Chair will assign a trusted servant who would be the single point of accountability for gathering the funds and taking them to the Treasurer.

**Proposal 2:** All donations, cash or otherwise will be given to the Treasurer by 8:45 to allow time to count and record all deposits for the report at the end of the ASC.

**Proposal 3:** The Treasurer /Assistant Treasurer shall count any cash donations and verify the amount with the person submitting the donation and provide a written receipt.

**V. Brainstorming & Dialogue**

- Consensus Based Decision Making (CBDM) quick refresh
- Proposal Development

**VI. More Proposals?**

**Proposal 2:**

## VII. Update from our Treasurer

Ending Balance from 02/04/09: \$6,141.61

Less total expenditures since then: -\$3497.65

\$2443.67 Area Literature  
 \$614.26 H&I Literature  
 \$363.72 SacFNA H&I Books for Crooks  
 \$40.00 RCM Travel  
 \$36.00 H&I rent

Plus deposits:

+\$3308.03

\$540.32 H&I Books for Crooks Event  
 \$65.14 7<sup>th</sup> Tradition at March ASC  
 \$162.12 Adjust Group Donation from March ASC  
 \$2540.45 Literature Sales at March ASC

Beginning Balance: \$5951.99

Prudent Reserve \$ 6573.43 (2 months operating expenses as determined by budget)

Donation to Region beyond budgeted amount \$ 0 (everything over prudent reserve, if we have it!)

Expenses:			Income:		
	Agenda Copies	\$		Donations from groups	\$
	Mileage to RCM	\$		7th Tradition at ASC	\$
	Regional donation	\$ 85.00		Donations for Coffee	\$
	Schedules	\$			\$
	Insurance	\$			\$
	Rent (ASC & Admin)	\$ 75.00			\$
	Rent (H&I)	\$ 36.00			\$
		\$			
		\$			
			Ending Balance: \$		

## VII. Close by 9:30 with the "We" Version of the Serenity Prayer

### Coming up...

Admin meeting moves to the 4<sup>th</sup> Wednesday of each month.  
 Join us Wednesday, April 22, 2009, 7-9 pm right here -- all are welcome.  
 Next ASC – Wednesday, May 6, 2009, 7-9:30 pm

## **Chair Report**

Welcome everyone to the April ASC for the Sacramento Fellowship of Narcotics Anonymous. The main concern I was focused on this past month was the issue of funds from the newsletter sales that went missing. The missing funds became evident after the Treasurer's report at the March ASC indicated that a total of \$24 was collected, \$8 from March and \$16 from February. We should have collected \$100. As per our guidelines, I investigated this issue and have a report that follows.

I attended the Books for Crooks event for H&I and was pleased by the turnout and the funds raised. I was unable to attend the Unity Day meeting on Saturday, but I look forward to hearing updates.

For Penny a Day, I have the following to report. As of the preparation of this report, the donation to the ASC for March sales is \$229.40. Total so far this year, this has donated over \$700 to the ASC. I sent a letter to NCCNA requesting the opportunity for SacFNA to sell penny a day pins at the alternative store.

I also would like to apologize to the ASC as it was pointed out to me that I have a tendency to instill my subjective opinion on the issues being discussed at the ASC. As Chair, I'm supposed to remain objective. In the future, I will try to excuse myself from discussions of issues that I have a vested interest in.

### **Report on sales of SacFNA Newsletter in February and March**

It has come to our attention that funds associated with the sales of newsletters at the February ASC meeting are unaccounted for. I reviewed the SacFNA anti-theft policy and met or talked with various SacFNA members associated with the newsletter to gather information on what happened. This report provides background and conclusions based on the information gathered.

#### **Background**

Newsletters were brought to the February SacFNA ASC and GSRs were able to purchase them, 2 for \$1. Steve, who helped with design and layout of the newsletter, was selling newsletters. At the break, or right after, Steve took \$76 to the Treasurer's desk. Steve continued to sell newsletters, and near the end of the meeting, took an additional \$16 to the Treasurers' desk. At the end of the meeting, the Treasurer reported \$16 in sales of newsletters.

At the March SacFNA ASC, Richard, our Policy person, sold more newsletters and sold out. He gave \$8 to the Treasurer.

A total of \$24 collected from newsletter sales has been accounted for and deposited. The \$76 collected in the first half of the February ASC meeting is missing.

#### **Additional Information**

I talked on the phone with Ronda, our Assistant Treasurer, Dolores, our Treasurer and Joel, our Admin Assistant. Steve had been in contact with Joel.

Two meetings were held to discuss this with concerned members. The guidelines indicate that if the Treasurer is involved, the Chair should include the Policy person in the investigation. One meeting involved the Chair, Vice Chair, Treasurer, Literature Coordinator and Policy Person. A second meeting involved the Chair, Policy Person and Assistant Treasurer.

At the first meeting, we discussed events at the February ASC and reviewed the Treasurer's receipts from deposits. There are very few places where cash is involved. Dolores has separate receipts for each type of deposit. Literature is separate from Seventh Tradition, which is separate from Group Donations, etc. There was no evidence that the \$76 was co-mingled with other cash deposits.

At the second meeting, we talked with Ronda about her recollections of the February ASC and the outcomes from the first meeting. She reported that she didn't remember one way or another whether Steve brought money to her at the February ASC.

At both meetings, we discussed solutions and how to ensure this doesn't occur again. We discussed alternatives to handling cash brought to the Treasurer so that immediate accounting and receipts can be prepared. We discussed the problems of cash in general and how it creates additional challenges for Admin to track cash receipts.

## Conclusions

We agreed money is missing and can't be accounted for. If there is fault, it lies with Admin not having created procedures for handling cash sales at the ASC and how the Treasurer is to account and provides receipts for any cash brought to the Treasurer. This is the first time we've sold something at the ASC where money was immediately turned into the Treasurer. Admin did not have structured guidelines associated with handling money from sales at the ASC.

We agreed that in most situations, cash has not been a problem. We have to accept the fact that the person who was selling the newsletters was not a trusted servant and that there was no accountability or plan to follow for handling cash. In the future, we should have assigned a trusted servant who would be the single point of accountability for gathering funds and taking them to the Treasurer.

This report was reviewed at our admin meeting last week. We came up with three proposals that are included in tonight's agenda. They cover:

1. Assigning a trusted servant to gather cash donations from sales at the ASC
2. Setting a cut off time on cash donations so the Treasurer has time to finish their books before the close of the ASC and
3. Having the Treasurer create a receipt immediately upon receipt of any cash donations to the ASC

Let us use this as a lesson as we move forward that we should have procedures in place to respond to issues or problems.

Thank you all for letting me be of service.

Respectfully submitted

Eric K.

ASC Chair

---

## Vice Chair Report

I attended the Admin meeting, Unity Day meeting, and the special meeting for missing funds. I also attended the H&I Books for Crooks event. Others will be reporting on the specifics for

Thanks for letting me be of service,

Carlos H

SacFNA Vice

---

## Policy and Procedure Report

I attended the Admin meeting and the meeting on the missing Newsletter funds. I am in the process of reviewing the past proposal log and will have an update in the near future.

Thank you for letting me be of service,

Richard N.

---

## Admin Assistant Report

Please review the sign in sheet as it is passed around. Verify all information is correct including meeting times and address. If there are any changes please make them on the sheet. Please have contact information current for your group, including contact information for GSR/Alt GSR. If you would like to receive the agenda packet and minutes by email, please have a current email address on the email sheet. I have removed email addresses from the sign in sheet. Add your information to the email sheet if it is not already there.

At the Admin meeting this month we discussed the Anti-Theft policy and we will be having all Admin and Task Leaders sign the policy. When a trusted servant is going to be handling NA funds, they will be asked to complete the form and the Admin Assistant will hold the originals.

Joel A.,

[asc\\_admin@sacfna.org](mailto:asc_admin@sacfna.org)

---

## **RCM Report**

Hello Addicts I attended Region last month and received info as follows:

- ♦ A school in our area requested a presentation and I forwarded that to PR chair
- ♦ Weblink info forwarded to the webmaster.
- ♦ Meeting insurance request need to be made thru RCM's please and the insurance is a \$2 million policy
- ♦ Board of Directors report is available online
- ♦ NA101 is set to be at the Eastern Star Temple downtown May 9<sup>th</sup> and I will have fliers next month. The days schedule will be set next week.

Finally I went to the World Wide NA Workshop last weekend and attended it with Junior RCM Debbie it was very interesting and informative and I will have a detailed report next month.

Thanks for letting me be of service  
Vince Addict

---

## **Public Relations Coordinator**

POSTERING - The postering was done for the month of March in the Woodland community There Was one participants other than myself Stephen G. The next postering is Sunday, April 5 at 4:00pm following the 2:00pm meeting at 3859 7<sup>th</sup> Avenue pm. Please make a group announcement.

PACT - I have Corky P attending the PACT meeting weekly. It is going well. We are passing out schedule and literature.

PAROLE AND PROBATION - Russel is continuing with this task and there are now issues,

HOSPITAL LITERATURE - The Hospital Literature is being placed a few Hospital Emergency Rooms

HOSPITALS AND INSTITUTIONS - SacFna H & I Report

(1) Our "Books for Crooks" was a total success. Thanks to the many members that showed up and their generosity toward inmates in lockdown facilities.

(2) We are discussing the idea of "adopting" a fire camp here in Northern California. The idea is to go once, maybe twice, a month to one camp and one camp only. We will report the progress of this as it develops.

(3) Still need a coordinator and secretaries for the 3rd and 4th weeks of the month for Job Corps. If you have any interest, please come to the Task Group Meeting the third Monday of the month at 7 PM at Sierra II Center (24th St. one block south of 2nd. Ave.)

(4) Still need volunteers to go into RCCC Women's Side. Groups in South Sac or Elk Grove are encouraged to ask their members to perhaps volunteer to carry the message of NA to inmates at this facility. Clearance is required. Please see Facilities Guide for details.

(5) Kevin F and Glen L (our Co-Task Leader) are looking forward to meeting with Sacto Juvenile Hall to start meetings there. People are interested in going in, but nothing has been OK'd at Juvenile Hall.

(6) Sad to say, but we will have to pass on starting a new meeting at downtown Jail at this time. Bluntly put, nobody has stepped forward to either be the coordinator or to volunteer to carry the message.

(7) A couple of recovery houses have asked that we bring meetings to their facilities. If we add these facilities to our schedule, your Task Group will notify ASC and update our facilities guide.

(8) The H & I Task Group is still waiting for our Guidelines to be approved by Policy. When they are, we will have copies printed up for distribution at the ASC.

Jon L

PHONELILNE - Hello everyone and thanks for letting me be of service.

Well we passed out flyers announcing another orientation for anyone who wanted to be a phone line volunteer on March the 16th and we had one (1) person show up.

I cannot express how urgently we need people to staff the phone line. There are a lot of shifts with only 1 person and if they are on a call an addict is not able to talk to anyone. Remember we can be the first time an addict

reaches out for help and if they don't get an answer may never call back and stay in their addiction until they reach the bitter ends our literature tells us about; jails institutions.... Or death.

Unfortunately neither Kevin nor I are able to take the overflow so once again I am asking the fellowship to support the phone line that you decided to create. I passed around a signup sheet at the last ASC but it never made it back to me. I am passing another around this month.

For those of you who are volunteers I want to thank you very much for your help. I however must remind you to please be available when your shift starts and continue to take calls until the shift is over. I am seeing several times a week where volunteers will answer the call but either sends the call to voicemail or refuses to accept the call which also will roll to voicemail. When this happens an addict in need of help is not able to talk to a volunteer, may not call back and could die. I always play the voicemails back, but most of them are hang ups and there is no message.

Between February the 19<sup>th</sup> and March 18<sup>th</sup>, we have taken 1300 calls using 744 minutes of our 2000 we are allotted each month. Only 1275 of the calls were answered.

We have all of the first position slots filled, and do to attrition need 8 more volunteers to fill the 2<sup>nd</sup> position. The 3<sup>rd</sup> and 4<sup>th</sup> positions are still in need of volunteers. I need a technical person with a computer and a touch of geek to help maintain the web phone line account. In addition there is an open position for a Vice/Co/Assistant Coordinator to manage the volunteers and recruit new ones and a recording secretary so we can have admin meetings. It would be silly to have an admin meeting by myself.

My phone number is (916)                      or you can email me at

Thanks for letting me be of service.

Gary E

Help Line Coordinator

Thank you for allowing me to be of service

Kevin F

Public Relations Coordinator

ARANA Liaison

Nothing to report

Thank you for letting me be of service,

Jay W.

---

### **Treasurer's Report**

Good Evening,

I have included the bank reconciliation for review and have sent the numbers for the agenda packet for your review. We will be discussing contributions and cutoff times for donations tonight during the proposals.

Yours in service,

Dolores Hernandez

4:10 PM

03/29/09

# Sacramento Fellowship of Narcotics Anonymous Reconciliation Summary

100 - Tri Counties Bank, Period Ending 04/02/2009

	<u>Apr 2, 09</u>
Beginning Balance	9,181.75
Cleared Transactions	
Checks and Payments - 19 items	-4,456.79
Deposits and Credits - 15 items	4,768.46
Total Cleared Transactions	<u>311.67</u>
Cleared Balance	<u><u>9,493.42</u></u>
Uncleared Transactions	
Checks and Payments - 7 items	-3,541.43
Total Uncleared Transactions	<u>-3,541.43</u>
Register Balance as of 04/02/2009	<u><u>5,951.99</u></u>
Ending Balance	5,951.99

## Sacramento Fellowship of Narcotics Anonymous

## Reconciliation Detail

100 · Tri Counties Bank, Period Ending 04/02/2009

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>							9,181.75
<b>Cleared Transactions</b>							
<b>Checks and Payments - 19 items</b>							
Check	2/4/2009	1224	Cory	Coffe Reimbu...	X	-18.36	-18.36
Check	2/25/2009	1231	N.C.R.S.O., Inc.	march literature	X	-2,755.18	-2,773.54
Check	2/25/2009	1233	Fed Ex Kinko's	group stamps	X	-58.19	-2,831.73
Check	2/25/2009	1234	Kevin	PR postering	X	-53.87	-2,885.60
Check	2/25/2009	1235	Kevin	helpline room ...	X	-50.00	-2,935.60
Check	2/25/2009	1232	N.C.R.S.O., Inc.	group booklet...	X	-41.91	-2,977.51
Check	2/25/2009	1238	Vince	jan. reimburse...	X	-40.00	-3,017.51
Check	2/25/2009	1237	Eric	admin supplies	X	-36.07	-3,053.58
Check	2/25/2009	1236	Ronda	copy paper	X	-8.64	-3,062.22
Check	3/4/2009	1242	N.C.R.S.O., Inc.	H&I lit. Inv #9...	X	-754.40	-3,816.62
Check	3/4/2009	1243	Pam	Activity flyers/...	X	-201.67	-4,018.29
Check	3/4/2009	1247	N.C.R.S.O., Inc.	March donation	X	-85.00	-4,103.29
Check	3/4/2009	1240	Joel	Agenda copie...	X	-79.13	-4,182.42
Check	3/4/2009	1246	City of Sacramento	March. 09/ re...	X	-75.00	-4,257.42
Check	3/4/2009	1239	SacFNA	PR Literature ...	X	-69.00	-4,326.42
Check	3/4/2009	1248	Extra Space Storage...	March.09 stor...	X	-61.00	-4,387.42
Check	3/4/2009	1241	Sierra 2 Community ...	H&I Meeting/...	X	-36.00	-4,423.42
Check	3/4/2009	1245	N.C.R.S.O., Inc.	Insurance	X	-25.00	-4,448.42
Check	3/4/2009	1249	Cory	Coffe Reimbu...	X	-8.37	-4,456.79
<b>Total Checks and Payments</b>						-4,456.79	-4,456.79
<b>Deposits and Credits - 15 items</b>							
Check	11/7/2007	1054	Catherine	VOID: Novem...	X	0.00	0.00
Check	1/9/2008	1079	City of Sacramento	VOID: Admin ...	X	0.00	0.00
Check	9/3/2008	1165	A.R.A.N.A.	VOID: Septe...	X	0.00	0.00
Check	10/15/2008	1177	Mark	VOID: Sept. 08	X	0.00	0.00
Check	10/15/2008	1175	A.R.A.N.A.	VOID: Septe...	X	0.00	0.00
Check	11/5/2008	1182	Dawn	VOID: Reimb...	X	0.00	0.00
Deposit	3/4/2009		Deposit	coffe donations	X	4.05	4.05
Deposit	3/4/2009		Deposit	newsletter sales	X	8.00	12.05
Deposit	3/4/2009		Deposit	Penny a Day i...	X	180.75	192.80
Deposit	3/4/2009		Deposit	H&I March Do...	X	375.17	567.97
Deposit	3/4/2009		Deposit	GROUP DON...	X	892.46	1,460.43
Deposit	3/14/2009		Deposit	7th tradition	X	65.14	1,525.57
Deposit	3/14/2009		Deposit	Deposit	X	2,540.45	4,066.02
Deposit	3/29/2009		Deposit	Deposit	X	162.12	4,228.14
Deposit	3/29/2009		Deposit	Books for Cro...	X	540.32	4,768.46
<b>Total Deposits and Credits</b>						4,768.46	4,768.46
<b>Total Cleared Transactions</b>						311.67	311.67
<b>Cleared Balance</b>						311.67	9,493.42
Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>Uncleared Transactions</b>							
<b>Checks and Payments - 7 items</b>							
Check	1/28/2009	1213	NA World Service	Reaching Out...		-31.00	-31.00
Check	3/4/2009	1244	Kevin	helpline flyers		-12.78	-43.78
Check	3/29/2009	1250	N.C.R.S.O., Inc.	April Lit. Inv#9...		-2,443.67	-2,487.45
Check	3/29/2009	1251	N.C.R.S.O., Inc.	H&I lit Inv#9644		-614.26	-3,101.71
Check	3/29/2009	1253	SacFNA	Books for Cro...		-363.72	-3,465.43
Check	3/29/2009	1254	Vince	mar. reimburs...		-40.00	-3,505.43
Check	3/29/2009	1252	Sierra 2 Community ...	H&I Meeting/...		-36.00	-3,541.43
<b>Total Checks and Payments</b>						-3,541.43	-3,541.43
<b>Total Uncleared Transactions</b>						-3,541.43	-3,541.43
<b>Register Balance as of 04/02/2009</b>						-3,229.76	5,951.99
<b>Ending Balance</b>						-3,229.76	5,951.99

Admin Position	Name	Email	Phone	Elected	Term	Mar	Apr
Chair	Eric K.			1/7/2009	Jan 2010	x	
Vice-Chair	Carlos H.			1/7/2009	Jan 2010	x	
Admin Assistant	Joel A.	asc_admin@sacfna.org		1/7/2009	Jan 2010	x	
Senior RCM	Vince V.			7/2/2008	July 2009	x	
Junior RCM	Debi H			2/4/2009	July 2009	x	
Treasurer	Dolores H.			7/2/2008	July 2009	x	
Asst. Treasurer	Ronda K.			7/2/2008	July 2009	x	
Policy and Procedure	Richard N			2/4/09	Jan 2010	x	

Task Leaders	Name	Email	Phone	Elected	Term	Mar	Apr
Literature Coordinator	John G.			7/2/2008	July 2009		
Asst. Literature Coordinator	Bob C.			11/5/2008	July 2009		
H&I Task Leader	Jon L.			10/1/2008	October 2009		
Newsletter	Mike G.			10/1/2008	October 2009		
PR Coordinator	Kevin F.			11/5/2008	Nov 2009		
PACT Leader	Debby D.			11/5/2008	Nov 2009		
Hospital Literature Coordinator	Andrea R.			11/5/2008	Nov 2009		
Phoneline Coordinator	Gary E.			11/5/2008	Nov 2009		
Probation and Parole	Russ			12/3/2008	Dec 2009		
Schedule Coordinator	Pam T			2/4/2009	Jan 2010		

**SacFNA ASC Group Sign-In and Changes Sheet**

Grou Num	Meeting name	Days	Address and time	Meeting Type		Changes/Reports	
				MAR	APR		
<b>Multi Meetings</b>							
01	Recovery is Real	Multi	Sunday, 9am, 417 Main St., Woodland Sunday, 6pm, 100 Woodland Ave., Woodland Sunday, 8pm, 100 Woodland Ave., Woodland Tuesday, 6 pm, 100 Woodland Ave., Woodland Wednesday, 6 pm, 100 Woodland Ave., Woodland Thursday, 7 pm, 100 Woodland Ave., Woodland Friday, 6 pm, 100 Woodland Ave., Woodland Friday, 10 pm, 100 Woodland Ave., Woodland Saturday, Noon, 100 Woodland Ave., Woodland Saturday, 6pm, 100 Woodland Ave., Woodland	Sun 9am Sun 6pm 1hr Sun 8pm M, 1hr Tue Wed 1 hr Thu BS, 1 hr Fri 6pm 1 hr Fri 10pm Sat noon Sat 6, 2nd Sat Spkr Mtg	x		
02	Over the Rainbow	Multi	Monday, 8 pm, 1927 L St., Sac Sunday, 7 pm, 1927 L St., Sac	LGBT, Downstairs, 1hr both mtgs	x		
03	Elk Grove Home Group	Multi	Tuesday, 7:30 pm, 9201 Big Horn Blvd., EG Thursday, 7 pm, 9201 Big Horn Blvd, EG Friday, 7 pm, 9201 Big Horn Blvd, EG	Tues M, 1 hr Thur BS, 1 hr Fri 1 hr	x		
04	New Beginnings	Multi	Everyday, 8:00 pm, 515 2nd St, Woodland Corner of 2nd and Lincoln	Sun W, Mon 1 hr Tue Noon 1hr Wed BS, CL, 1 hr Thu T, D Fri Y	x		
31	Clunie Group	Multi	Monday-Friday, Noon, 2620 Capitol Ave, Sacramento	Mon BS, 1hr Tue 1 hr, NC on 3rd Tuesdays Wed 1 hr Thu 1 hr	x		
33	Oak Park Fellowship	Multi	Tuesday, 7 pm, 3425 Martin L. King Jr. Blvd. Wednesday, 6 pm, 3425 Martin L. King Jr. Blvd. Friday, 6 pm, 3425 Martin L. King Jr. Blvd. Saturday, Noon, 3425 Martin L. King Jr. Blvd. 2nd Saturday, 7 pm, 3425 Martin L. King Jr. Blvd.	Tue Wed W Fri BS Sat M 2nd Sat Speaker meeting 2nd Sat of month only	x		
55	Hump Day Hope	Multi	Tuesday, Noon, 4445 Fruitridge Rd, Sac Wednesday, Noon, 4445 Fruitridge Rd, Sac Thursday, Noon, 4445 Fruitridge Rd, Sac	Tue 1hr Wed 1hr Thur 1hr	x		
				Number Attended	7		
				Total Meetings this month	7	7	
<b>Sunday</b>							
06	Surrender for Serenity	Sun	7:00 pm, 2201 Benita Dr., Rancho Cordova	CC	x		
07	New Way of Life	Sun	8:00 pm, 7595 Center Parkway, Sac	1 hr	x		
27	West Coast Flat Book of NA	Sun	2:00 pm, 4320 Stockton Blvd, Sac	BS, 2hrs			Verify meeting missed 2 months
39	Stepping Stones	Sun	6:00 pm, 6600 Bruceville Rd, Sac DB Moore Bldg	Spk, D, 1.5 hrs	x		
42	Skip to Recovery	Sun	5:00 pm, 2721 Barbera Way		x		
48	It Works on Jefferson	Sun	6:30 pm - 445 Jefferson Ave, Sacramento		x		
53	Women of NA	Sun	2:30 pm - 6600 Bruceville Rd, Sacramento	W Wkly B-day	x		
56	Work In Progress	Sun	6:30 pm - 53rd & H St, Sac	1 hr 15 min	x		
				Number Attended	7		
				Total Meetings this month	8	8	
<b>Monday</b>							
08	Survivors	Mon	7:00 pm - 2201 Benita Drive, RC		x		
09	Keep It Clean	Mon	7:00 pm - 5401 Freeport Blvd., Sac		x		
10	Time and Change	Mon	7:00 pm - 2620 Capitol Ave, Sacramento	T, D, 1 hr, NWA	x		
28	Young, Clean, Full of Recovery	Mon	7:00 pm, 1701 L Street, Sac	Y	x		
32	Tools of Recovery Book Study	Mon	8:00 pm - 7128 Florin Perkins Rd., Sac New Covenant Church of the Nazarine	BS, 1 hr	x		
34	Crossroads to Recovery	Mon	6:30pm 7128 Florin Perkins Rd, Sac	BS, 1 hr	x		
45	H.O.W.	Mon	7:00 pm, 1200 North B Street, Sacramento	BS, 1 hr			Verify meeting missed 2 months
46	Life After Dope	Mon	7:00 pm, 450 W El Camino, Nor Sac, near Northgate Blvd	CL, 1 hr	x		
47	The Raw 916 Group	Mon	7:00 pm - 6240 14th Ave, Sac Fourteenth Ave Baptist	BS	x		
51	Off 99 @ Saybrook	Mon	6:30 pm, 4390 47th St, Sac	1 hr	x		
				Number Attended	9		
				Total Meetings this month	10	10	

**SacFNA ASC Group Sign-In and Changes Sheet**

Grou Num	Meeting name	Days	Address and time	Meeting Type	MAR		APR		Changes/Reports
<b>Tuesday</b>									
11	No Frills	Tue	7:00 pm - 10497 Coloma Rd., RC			x			
12	Cope Without Dope	Tue	7:00 pm - 7128 Florin Perkins Rd., Sac	1 hr		x			
29	Changing Lanes	Tue	7:30 pm - 10630 Schirra Ave Room #3, RC	1hr					Verify meeting missed 2 months
35	Midtown Recovery	Tue	6:30 pm - 1723 L Street, Upstairs (Youth Room)	1 hr		x			
44	The Highlands Group	Tue	7:00 pm, 5626 Santa Fe Way, No Highlands	CL, 1 hr, no kids please		x			
54	Rainbow Park Men's Group	Tue	7:00 pm, 3920 43rd Ave, Sacramento	M, 1 hr					Verify meeting missed 2 months
57	Just Recovery	Tue	8:00 pm, 6600 Bruceville Rd, Sac DB Moore Bldg			x			
58	Seeking Serenity	Tue	7:00 pm, 250 Cleveland, Sac	CC					
		Tue	Number Attended			5			
			Total Meetings this month			8	8		
<b>Wednesday</b>									
13	Clean on Capitol	Wed	7:00 pm, 2100 J St., Sac	1 hr, NWA		x			
14	Youth Seeking Truth	Wed	7:00 pm - 2201 Benita Dr., RC	Y		x			
38	Wednesday Night Connection	Wed	7:00pm - 2721 Barbera Way, RC						
52	Serenity Sisters	Wed	6:30 pm - 445 Jefferson Ave, Sac	W, 1 hr		x			
30	Women's Tea House	Thu	7:00 pm - 3520 Bradshaw Rd, RC	W, CL, 1 hr		x			
		Wed	Number Attended			4			
			Total Meetings this month			5	5		
<b>Thursday</b>									
15	Made a Decision	Thu	7:30 pm - 2201 Benita Dr., RC	Y		x			
16	Courage to Change	Thu	6:00 pm - 3555 3rd Ave, Oak Park						Verify meeting missed 2 months
50	Ounce of Hope	Thu	7:30 pm - 2450 Meadowview RD, Sac	Y		x			
59	Men Living Clean	Thu	7:00 pm - 445 Jefferson Ave, Sac	M CC		x			
		Thu	Number Attended			3			
			Total Meetings this month			4	4		
<b>Friday</b>									
18	Recovery Connection	Fri	8:00 pm - 2101 Zinfandel, RC	CL, No children, Birthday every week		x			
19	Friday Night South Sac	Fri	8:00 pm - 4445 Fruitridge Rd., Sac			x			
20	Natomas Group	Fri	7:00 pm - 3291 Truxel Road, Sac			x			
36	5th Tradition	Fri	8:00 pm - 5435 Palm Ave, Carmichael	1 hr		x			
49	Serenity for Today	Fri	3:15 pm - 4343 Williamsburgh Dr, Sac			x			
		Fri	Number Attended			5			
			Total Meetings this month			5	5		
<b>Saturday</b>									
21	Keep It Simple	Sat	1:00 pm - 10630 Schirra Avenue Room #3, RC			x			
22	E Street Book Study	Sat	10:00 am - 2620 Capitol Ave., Sac	BS, NWA, 1 hr		x			
23	Woman to Woman	Sat	10:00 am - 2829 Watt Ave., Sac	W		x			
24	After the Fog	Sat	8:00 pm - 2515 48th Ave., Sac						
25	Saturday Night Traditions	Sat	7:00 pm - 2529 K St. Sac						
37	New Crossroads	Sat	Noon - 7595 Center Parkway, Sac	1 hr		x			
41	Learning to Care	Sat	10 am, 1615 Morse Ave, Sac Lutheran Church, Arden and Morse Ave.	M		x			
43	Terminal Uniqueness Woman	Sat	Noon - 4445 Fruitridge, Sac	W		x			
		Multi	Number Attended			6			
			Total Meetings this month			8	8		
			Monthly Number Attended			46	0		
			Monthly Total Meetings			55	55		
			Quorum = 50% of meetings rounded up			28	28		

SacFNA ASC Group Sign-In and Changes Sheet

Grou Num	Meeting name	Days	Address and time	Meeting Type	MAR	APR	Changes/Reports
					83.6%	0.0%	
			Percent Attended Current Month				

Sacramento Fellowship of Narcotics Anonymous  
**Area Service Committee Agenda for March 4, 2009**

**I. Call to Order** at Evelyn Moore Community Center  
1402 Dickson Street, Sacramento at 7:00 pm

*Please make sure you initial  
the sign-in sheet & note  
schedule / GSR changes*

**II. Prayers & Principles**

- A. NA Service Prayer →
- B. 12 Traditions - Ron
- C. 12 Concepts - Dave

**NA Service Prayer**

*God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of your purpose. Make us servants of your will and grant us a bond of selflessness, that this may truly be your work, not ours - in order that no addict, anywhere, need die from the horrors of addiction.*

Adapted from the NA Basic Text, page xvi

**III. General Session**

- A. Thanks to those ending their terms
- B. Reports from Admin

*Please skim written reports. We'll discuss only select items & ask for your questions.*

- |                   |                            |   |
|-------------------|----------------------------|---|
| ▪ Chair           | ▪ Treasurer/Asst Treasurer | ▪ Liaison to ARANA-ASC  |
| ▪ Vice Chair      | ▪ Policy & Procedures      | ▪ H & I   |
| ▪ Admin Assistant | ▪ RCMs                     | ▪ PR Coordinator (includes updates on Newsletter, Helpline, & others) |

- C. Group Reports, Roll Call, Suggestions for Brainstorming (tonight or later), B'days
- D. Review/approve minutes from 2/4/2009 - **Consensus to approve minutes**

**IV. Proposals**

**Proposal 1:** Unity Day Working Group Proposal. Terry spoke for the group on the proposal Preliminary meeting held.

Q. Why February?

A. That is the anniversary of SacFNA starting and does not oppose any other regional event.

Q. The date is not set?

A. No, this is just setting up the working group. If the proposal is approved, then show up to the next meeting.

Q. Is there a contingency for rainy days?

A. This will be an inside event.

Q. Is there anything for kids?

A. There will be discussion.

**Test for consensus: Consensus was obtained.**

**Proposal 2: Budget**

Review of the proposed budget that was created by admin.

Questions regarding how much was budgeted last year.

Review of how much was spent last year.

Is PR amount enough for the new activities being proposed.

It is a prudent budget and should be sufficient. Any increases can be brought to the area.

**Test for consensus: Consensus was obtained. Budget approved for 2009/2010**

**Proposal 3: Letter regarding Area Schedules from PR to facilities**

Discussion on the letter and who would actually be ordering schedules was held.

Clarification was made that this is not for groups. We will continue to hand out our schedules. This is for agencies not associated to NA. We will still provide to those agencies that H&I and PR provide to.

**Test for consensus: Consensus was obtained to use the order form.**

## V. Brainstorming & Dialogue

- 7<sup>th</sup> Tradition and Self Support

Pam discussed a handout on the IP: Hey, What's the basket for? This is how funds are generated to help carry the message and how we bring money in to meet our prudent reserve.  
Small group table discussions were held on Self Support and the 7th Tradition.

- Penny-A-Day

Discussion was held on how to get the word out on Penny-A-Day pins.  
Some groups are announcing.  
Why don't we hand some out to GSR to take back to groups.  
We should trust our higher power and have faith that the pins will sell. We have not had an event this year and we have some coming up. They should sell.

- Birthdays for the newsletter

Birthday sheets were available and should be used to provide the birthdays for 2 months.  
Groups have put the form on a clipboard and handed to group.  
What is the deadline?  
March 23 is the deadline to get birthdays in for the April newsletter.  
What months are the birthdays for?  
They are for the 2 months prior to the printing.

## VI. Update from our Treasurer

Ending Balance from 02/04/09: **\$6,558.71**

Less total expenditures since then: **-\$3044.86**

\$40.00	RCM Mileage
\$8.64	Admin Supplies
\$36.07	Admin Supplies
\$50.00	Phoneline Training room Rent
\$53.87	PR Postering Supplies
\$41.91	Admin Expense
\$2755.18	Literature
\$58.19	Literature Expense

Plus deposits:

**+\$2319.22**

\$2300.17	Literature
\$.05	Adjust for Coffee Donation
\$1.00	Adjust for 7 <sup>th</sup> Tradition
\$16.00	Newsletter Sales

Beginning Balance: **\$5833.07**

Prudent Reserve \$ 6573.43 (2 months operating expenses as determined by budget)

Donation to Region beyond budgeted amount \$ 0 (everything over prudent reserve, if we have it!)

---



---

<i>Expenses:</i>			<i>Income:</i>		
	Agenda Copies	\$79.13		Donations from groups	\$892.46
	Regional donation	\$ 85.00		Donations for Coffee	\$4.05
	Regional donation	\$ 85.00		Checks Void	\$255.46
	Insurance	\$25.00		H&I	\$375.17
	Rent (ASC & Admin)	\$ 75.00		Newsletter	\$8.00
	Rent (H&I)	\$ 36.00		Penny-A-Day	\$180.75
	H&I Lit	\$754.40			
	PR Lit	\$69.00			
	Flyers, Schedule Inserts, Admin Supplies	\$201.67			
	Helpline Flyers	\$12.78			
	Storage	\$61.00			
	Coffee	\$8.37			
			<i>Ending Balance: \$6,141.61</i>		

**VII. Close by 9:30 with the “We” Version of the Serenity Prayer**

**Coming up...**

Admin meeting moves to the 4<sup>th</sup> Wednesday of each month.  
 Join us Wednesday, March 25, 2009, 7-9 pm right here -- all are welcome.  
 Next ASC – Wednesday, April 1, 2009, 7-9:30 pm