
SacFNA ASC Administrative Contact List

The SacFNA-ASC **Administrative Officers** (Admin) shall be defined as the **Chairperson, Vice Chairperson, Administrative Assistant, Treasurer, Policy and Procedures Person, Regional Committee Members (2) and the Public Relations Coordinator.**

- **ASC Chair** chair.sacfna@gmail.com
- **ASC Vice Chair** vicechair.sacfna@gmail.com
- **Admin Assistant** adm.assist.sacfna@gmail.com
- **Treasurer** treasurer.sacfna@gmail.com
- **Policy & Procedure** policyprocedure.sacfna@gmail.com
- **Senior RCM** rcm.sr.sacfna@gmail.com
- **Junior RCM** rcm.jr.sacfna@gmail.com
- **Public Relations** pr.sacfna@gmail.com

In addition to the **Administrative Officers**, the **Admin Team** will include an **Assistant Treasurer, two Regional Committee Members, a Literature Coordinator, an Assistant Literature Coordinator** and any **Task Group Leaders / Working Group Coordinators** currently serving the SacFNA-ASC.

Core Administrative Tasks (Coordinated and reported on by the ASC Chairperson)

- **Literature** literature.sacfna@gmail.com
- **Assistant Literature** assist.literature.sacfna@gmail.com
- **Assistant Treasurer** assist.treasurer.sacfna@gmail.com
- **Schedules Coordinator** schedules.sacfna@gmail.com

Fellowship/Internal Tasks (Coordinated and reported on by the ASC Vice Chairperson)

- **Outreach Task Leader** outreach.sacfna@gmail.com
- **Unity Day Task Leader** unityday.sacfna@gmail.com
- **Newsletter** newsletter@sacramentona.org

Public Relations (PR)/External Tasks (Coordinated and reported on by the Public Relations Coordinator)

- **H & I Task Leader** h.i.sacfna@gmail.com
- **Phoneline Coordinator** phoneline.sacfna@gmail.com