

Sacramento Fellowship of Narcotics Anonymous

Area Service Committee Agenda for "April 2019"

REMINDER: New GSR Orientation will now be at 6:30pm

I. Call to Order at Sierra 2 Center, 2741 24th St, Sacramento at 7:00pm

II. Prayers & Principles

- A. NA Service Prayer – "God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction." – NA Basic Text, page xvi
- B. 12 Traditions of Narcotics Anonymous
- C. 12 Concepts for NA Service

III. Roll Call/Minutes/Proposals - (7th Tradition Basket will be passed around)

- A. Roll Call/Group Reports
- B. Suggestions for Brainstorming
 - 1.
 - 2.
 - 3.
- C. Recovery Birthdays
- D. Verify Quorum
- E. Approval of Minutes from "March 2019"
- F. Proposals

IV. Elections

- 1. Public Relations
- 2. Outreach

V. Break – 7th Tradition Basket will be passed around

VI. General Session

- A. Thanks to those ending their terms
- B. Reports from Admin.

Chair (Literature, Schedules, Treasurer, Web)	Policy & Procedures	PR Coordinator (Phonelines, H&I)
Vice Chair (Outreach, Unity Day, Vol. Coord.)	RCMs	Treasurer, Assistant Treasurer
Admin Assistant		

Please skim written reports. We'll discuss only select items and ask for your questions.

- C. Annual Budget Review
- D. Ordering online Adhoc Check in

VII. Brainstorming and Dialogue

VIII. Additional Proposals –

IX. Update from ASC Treasurer –

Beginning Balance ASC April 2019		Available Funds for ASC	\$8,242.31
Beginning Balance H&I April 2019		Available Funds for H&I	\$2,803.39

Today's Activity at ASC:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
614	Agenda Copies	\$	520	Donations from groups	\$
618	Storage Rental	\$	560	7th Tradition at ASC	\$
601	Regional donation	\$	540	Donations for Coffee	\$
605	Schedules	\$	530	Group Literature	\$
617	Rent (ASC & Admin/H&I)	\$	552	Unity Day	\$
650	Phone lines	\$			\$
616	Admin Supplies	\$			\$
619	ASC Literature	\$			\$
627.5	H&I Literature Expense	\$			\$
644	Unity Day	\$			\$
603	RCM Mileage	\$			\$
603	Literature Mileage	\$			\$
		\$			\$
		\$		Total Income at ASC	\$
		\$		Balance of Inc/Exp @	\$
	Total Expenses	\$		Ending Balance	\$

Activity since last ASC H&I:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
629	Literature (H&I)	\$	570	H & I Donation	\$
628	Additional Schedules	\$	572	H&I Fundraiser	\$
		\$	627	H&I Literature Income	\$
		\$			\$
		\$			\$
		\$		Total Income at ASC	\$
		\$		Balance of Inc/Exp @	\$
	Total Expenses	\$		Ending Balance	\$

Ending Balance		ASC	\$
		H&I	\$
		Total Balance in Checking	\$

When we exceed \$6942.50 which is 2 months operating expenses as determined by budget, additional amount will be donated to Region.

X. Close by 9:30 with the "We" version of the Serenity Prayer

REMINDER: New GSR Orientation will now be at 6:30pm

Important Dates for April 2019

- **ASC Meeting: Apr 3rd, 7pm**, Sierra 2, 2791 24th Street, Sacramento, CA 95818 (1st Wed.)
- **Admin Meeting: Apr 17th, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento, CA 95818 (3rd Wed.)
- **Unity Day Task Group Meeting: Apr 7th, Apr 21st 4pm**, 3520 Bradshaw Rd., Rancho Cordova 95670
- **H & I Task Group: Apr 15th, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento 95818 (3rd Mon.)
- **Public Relations Task Group: Apr. 11th, 6pm**, Starbucks, 1401 Alhambra Blvd., Sacramento, 95815 (2nd Sun.)
- **Schools Presentation Task Group Meeting: Apr 24th, 7pm** Straw Hat Pizza 2929 Mather Field Rd. Rancho Cordova

Admin Position	Name	Email	Elected	Term	Feb	Mar	Apr
01-Chair	Michael R.	chair.sacfna@gmail.com	01/02/2019	Jan 2020	X	X	
02-Vice-Chair	Joey G	vicechair.sacfna@gmail.com	01/02/2019	Jan 2020	X	X	
03-Admin Assistant	Lisa E	adm.assist.sacfna@gmail.com	01/02/2019	Jan 2020	X	X	
04-Policy and Procedure	Laree T	policyprocedure.sacfna@gmail.com	01/02/2019	Jan 2020	X	X	
05-PR Coordinator	YOUR NAME HERE	pr.sacfna@gmail.com		Jan 2020			
06-Senior RCM	Johnny J.	rcm.sr.sacfna@gmail.com	06/27/2018	July 2019	X	X	
07-Junior RCM	Javier C.	rcm.jr.sacfna@gmail.com	06/27/2018	July 2019	X	X	
08-Treasurer	Julie L.	treasurer.sacfna@gmail.com	06/27/2018	July 2019	X	X	
09-Asst. Treasurer	Ronda K.	assist.treasurer.sacfna@gmail.com	06/27/2018	July 2019	X	X	

Task Leaders	Name	Email	Elected	Term	Feb	Mar	Apr
10-Literature Task Leader	Nick J.	literature.sacfna@gmail.com	06/27/2018	July 2019	X	X	
11-Asst. Literature Task Leader	Travis F.	assist.literature.sacfna@gmail.com	06/27/2018	July 2019	X	X	
12-H&I Task Leader	Mike L.	h.i.sacfna@gmail.com	10/03/2018	Oct 2018	X	X	
13-Phoneline Task Leader	Gilbert	phoneline.sacfna@gmail.com	09/05/2018	Oct 2018	X		
14-Schedule Task Leader	Lenna	schedules.sacfna@gmail.com	10/03/2018	Oct 2018	X	X	
15-Outreach Task Leader	YOUR NAME HERE	outreach.sacfna@gmail.com		Oct 2018			
16-Unity Day Task Leader	Debbie T.	unityday.sacfna@gmail.com	10/03/2018	Oct 2018	X	X	
17-Webservant Task Leader	Gabor	webservant.sacfna@gmail.com	10/04/2017	Oct 2018	Special Elected Position		
18-Volunteer Coordinator	Tiffany	vc.sacfna@gmail.com	10/03/2018	Oct 2018		X	
19-Coffee Person	Kathy	-	01/02/2019	Jan 2020	X	X	

SacFNA ASC Group Sign-In and Changes Sheet

	A	B	C	D	E	N	O	P	T
1	Group	Meeting name	Days	Address and time	Meeting				
2	Num				Type	FEB	MAR	APR	Comments
3	Multi Meetings								
4	01	Recovery is Real	Multi	Sunday, 9am, 417 Main St., Woodland Sunday, 6pm, 100 Woodland Ave., Woodland Monday, 6pm, 100 Woodland Ave., Woodland Tuesday, 6pm, 100 Woodland Ave., Woodland Wednesday, 6 pm, 100 Woodland Ave., Woodland Thursday, 6pm, 100 Woodland Ave., Woodland Friday, 6pm, 100 Woodland Ave., Woodland Saturday, Noon, 100 Woodland Ave., Woodland Saturday, 6pm, 100 Woodland Ave., Woodland	Sun 9am Sun 6pm Mon, M Tue 1 hr, CL Wed 1 hr, BS Thur, W Fri 6pm Sat 6pm, Sun5pm		x		
5	02	Over the Rainbow	Multi	Tue, 7 pm, 1927 L St., Sac Sunday, 7 pm, 1927 L St., Sac (NOT DOWNSTAIRS)	LGBT, 1hr all mtgs	x	x		
6	03	Elk Grove Home Group	Multi	8170 Laguna Blvd., Ste 107 Tuesday, 7:30 pm Thursday and Friday 7 pm	Tues , 1 hr Thur BS, 1 hr Fri 1 hr	x	x		
7	04	New Beginnings	Multi	Sunday, 7:30 pm, 515 2nd St., Woodland Monday, Wednesday, & Sunday 7:30 pm . Last Monday 7:30 p - 9:00p.	Sun 7:30 pm Mon, Weds, & Sun Last Mon 7:30-9	x	x		
8	07	A New Way of Life	Multi	Sat, Noon, 7595 Center Parkway, Sac Sun, 8:00pm, 7595 Center Parkway, Sac	Sat Noon 1hr Sun 8 pm 1hr	x	x		
9	31	Clunie Group	Multi	Monday-Friday, Noon, 2620 Capitol Ave, Sacramento	Mon BS, 1hr Tue 1 hr, NC on 3rd Tuesdays Wed-Fri 1 hr		x		
10	33	Oak Park Fellowship	Multi	Tuesday, 6:00 pm, 3425 Martin L. King Jr. Blvd. Wednesday, 6 pm, 3425 Martin L. King Jr. Blvd. Friday, 6 pm, 3425 Martin L. King Jr. Blvd. Saturday, 11:30am, 3425 Martin L. King Jr. Blvd. 2nd Saturday only, 7 pm, 3425 Martin L. King Jr. Blvd.	Tue Wed W Fri BS Sat M 2nd Sat Only Speaker meeting		x		
11	38	Through The Gate	Multi	Wednesday 7:00pm -8:30p Sunday 7:00p-8:30p - 2801 C Aramon Dr, RC	Wed Sun BD Wkly	x	x		
12	55	Hump Day Hope	Multi	Tuesday, 12 - 1p, 5321 Stockton Blvd, Comm Rm, Sac Wednesday, 12p-1p, 5321 Stockton Blvd, Comm Rm, Sac Wednesday, 8:p-9p, 5321 Stockton Blvd Comm Rm, Sac Thursday, 12 -1p, 5321 Stockton Blvd, Comm Rm, Sac	Tue 1hr Wed BS 1hr Weds evng 1hr Thur 1hr	x	x		
13	65	Group 55	Multi	Mon, Wed, Fri 12:00pm, 4400 58th St., Sac	Mon TD Wed Speaker Fri BS	x	x		

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2	Num				Type	FEB	MAR	APR	Comments
14	67	Getting it Right Downtown	Multi	1017 10th St, Sac Monday, Wednesday, Friday 8:00am - 9:00am	Mon Spk 1hr Wed JFT 1hr Fri D 1hr	x	x		
15	81	Recovery at 1500 North A Street.	Multi	1500 North A Street, Sac Sunday 4:00pm-5:00pm Tuesday 7:00pm-8:00pm	Tue- Spk Sun- BS 1hr	x	x		
16	87	Take a Break to Recover	Multi	11:00am -12:30pm Mon, Tue, Thu, & Fri 7th Str, 2nd Flr, Sacramento 95814	Mom -IP Tue - JFT Thu-BS Fri-BS Living Clean	x	x		
17				Number Attended		10	13	0	
18				Total Meetings this month		13	13	13	
19				Sunday					
20	06	Surrender for Serenity	Sun	5:30 pm, 2201 Benita Dr., Rancho Cordova	1 hr, D				
21	39	Stepping Stones	Sun	6:00 pm, 9270 Bruceville Rd., Sac	Spk, D, 1.5 hrs		x		
22	93	The Morning Wake Up	Sun	8-9:30 am 3900 47th Ave, Sac @ Mercy Housing	1.5 hrs	x	x		
23	96	Sunday Morning Recovery	Sun	10:00 am 720 7th Street, Sac	1 hr Speaker	x	x		
24				Number Attended		2	3	0	
25				Total Meetings this month		4	4	4	
26				Monday					
27	14	Freedom from addiction	Mon	12:00-1:00pm, 7171 Bowling Drive suite 300, Sac	1 hr D				
28	10	Time and Change	Mon	7:00 pm - 2620 Capitol Ave, Sacramento	1 hr, NWA, T, D,	x	x		
29	12	Cope Without Dope	Mon	7:00 pm -7128 Florin-Perkins Rd, Sac	1 hr	x	x		
30	28	Clean & Full of Recovery	Mon	7:00 pm, 2100 J Street, sac Buzzer to get in	1hr	x	x		
31	46	Life After Dope	Mon	7:00 pm, 450 W El Camino, Nor Sac, near Northgate Blvd	Discussion, No CC,1 hr	x	x		
32	51	Off 99 @ Saybrook	Mon	6:30 pm, 4390 47th Ave, Sac	1 hr 2nd Mon BS	x	x		
33	66	Monday night grab bag	Mon	6:30pm - 9145 Franklin Blvd, Elk Grove, CA 95758	1 hr Grab Bag/ JFT	x	x		
34	86	Boulevard Court Recovery	Mon	7pm- 8:15 pm - 5321 Stockton blvd, Sacto,CA 95820 Blvd Court Community Rm	1 hr 15 min Speaker	x	x		
35				Number Attended		7	7	0	
36				Total Meetings this month		7	7	7	

SacFNA ASC Group Sign-In and Changes Sheet

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1	Group	Meeting name	Days	Address and time	Meeting				
2	Num				Type	FEB	MAR	APR	Comments
37				Tuesday					
38	11	No Frills	Tue	7:00 pm - 2376 Zinfandel Drive, Rancho Cordova	No CC 1hr	x	x		
39	44	The Highlands Group	Tue	7:00 pm - 6010 34th Street, North Highlands	CL, 1 hr, no children please	x	x		
40				Number Attended		2	2	0	
41				Total Meetings this month		2	2	2	
42				Wednesday					
43	13	Clean on Capitol	Wed	7:00 pm - 2100 J St. in Chapel, Sac	1 hr	x	x		
44	21	Galt Fellowship	Wed	Wednesday 6:00pm-7:00pm, 571 C Street, Galt	1 Hr	x	x		
45	27	Quest for Serenity I	Wed	Wednesday 7:00pm-8:00pm, 3900 47th Ave	1 Hr				
46	82	Welcome Home Men	Wed	7:30pm 7300 Wyndham Dr. Sac. CA Conf Room 1	M	x	x		
47				Number Attended		3	3	0	
48				Total Meetings this month		4	4	4	
49				Thursday					
50	16	Courage to Change	Thu	6:00 pm - 3555 3rd Ave, Oak Park	1 hr 30 min	x	x		
51	50	Ounce of Hope	Thu	7:30 pm - 2450 Meadowview RD, Sac	1 hr 30 min	x	x		
52	60	South Sac Recovery	Thu	7:00pm - 3900 47th Ave., enter at rear on Martin Luther King	1 hr	x	x		
53				Number Attended		3	3	0	
54				Total Meetings this month		3	3	3	
55				Friday					
56	18	Recovery Connection	Fri	7:00 pm - 2101 Zinfandel, RC	Birthday every week	x	x		
57	20	Natomas Group	Fri	7:00 pm - 910 Striker Ave., Ste. C, Sac	Last Fri - JFT/Birthday	x	x		
58	24	Cons "R" Us	Fri	8:00 pm - 2620 Capitol Ave., (upstairs) Sac	1 Hr	x	x		
59	64	Keeping It Real	Fri	6:00 pm -2620 Capitol Ave., Sac	1 hr	x	x		
60	83	12 Steps to Freedom	Fri	7:00pm - 3900 47th Ave, Sac -	1 Hr		x		

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1	Group	Meeting name	Days	Address and time	Meeting				
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61	88	Never Alone, Never Again	Fri	7:00pm -8:00pm 5836 Dudley Blvd -	1st Fri- Chair 2nd Fri - Book/Potluck 3rd Fri - Speaker 4th Fri - Chair 5th - Stick	x			
62				Number Attended		5	5	0	
63				Total Meetings this month		6	6	6	
64				Saturday					
65	05	Saturday Night Live Elk Grove	Sat	Saturday 8:00pm-9:15p 9270 Bruceville Road Elk Grove	1hr 15min	x	x		
66	22	E Street Book Study	Sat	10:00 am - 2620 Capitol Ave., Sac	BS, NWA, 1 hr	x	x		
67	23	Woman to Woman	Sat	10:00 am - 2829 Watt Ave. Room 4, Sac	W	x	x		
68	25	Saturday Night Traditions	Sat	7:00 pm - 2529 K St. Sac		x	x		
69	41	Learning to Care	Sat	10 am, 1615 Morse Ave, Sac 95864 Lutheran Church, Arden and Morse Ave.	M	x	x		
70	43	TU Women	Sat	Noon - 3900 Martin Luther King, Sac	W	x	x		
71	79	Quest for Serenity II	Sat	7:00pm, 3900 Martin Luther King, Sac	1hr	x			
72				Number Attended		7	6	0	
73				Total Meetings this month		7	7	7	
74									
75				Monthly Number Attended		39	42	0	
76				Monthly Total Meetings		46	46	46	
77				Quorum = 50%+1 of meetings rounded up		24	24	24	
78				Percent Attended Current Month		84.8%	91.3%	0.0%	

Sacramento Fellowship of Narcotics Anonymous
Area Service Committee Minutes for "March 2019"

REMINDER: New GSR Orientation will now be at 6:30pm

I. Call to Order at Sierra 2 Center, 2741 24th St, Sacramento at 7:00pm

II. Prayers & Principles

- A. NA Service Prayer – "God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction." – NA Basic Text, page xvi
- B. 12 Traditions of Narcotics Anonymous
- C. 12 Concepts for NA Service

III. Roll Call/Minutes/Proposals - (7th Tradition Basket will be passed around)

- A. Roll Call/Group Reports
- B. Discuss NCCNA Program bid and elect a vice chair (see list of volunteers for nominees)
 - 1. Robert here to discuss
 - 2. Vice chair election:
 - i. Bobby U Nominated for Vice Chair, accepted
 - ii. Johnny J nominated, accepted
 - iii. **Yvette L** nominated, accepted - elected
- C. Suggestions for Brainstorming
 - 1. Create flyers to leave at groups for open admin positions
 - 2. Find another way to pay for literature other than money order. Maybe credit/debit
 - 3. Suggestions on how to do brainstorming
- D. Recovery Birthdays
- E. Verify Quorum
 - 1. Verified
- F. Approval of Minutes from "February 6, 2019"
 - 1. Approved
- G. Proposals
 - 1. None

IV. Elections –

- 1. Public Relations
 - a. Requirements read
 - b. No accepted nominations. Table until next month
- 2. Outreach
 - a. Requirements read
 - b. No nominations or volunteers. Table until next month

V. Break – 7th Tradition Basket will be passed around

VI. General Session

- A. Thanks to those ending their terms
- B. Reports from Admin.

Chair (Literature, Schedules, Treasurer, Web)	Policy & Procedures	PR Coordinator (Phonelines, H&I)
Vice Chair (Outreach, Unity Day, Vol. Coord.)	RCMs	Treasurer, Assistant Treasurer
Admin Assistant		

Please skim written reports. We'll discuss only select items and ask for your questions.

VII. Brainstorming and Dialogue

1. Create flyers to leave at groups for open admin positions
 - i. Will print ¼ sheets to leave at groups and email to GSRs
2. Find another way to pay for literature other than money order. Maybe credit/debit
 - i. Pay Pal charges but if those wishing to use debit/credit card are willing to pay service fee of around \$1, it may be doable.
 - ii. Maybe online ordering?
 - 1) Ordering online would be ordering from region and not from ASC
 - iii. Vince leading Adhoc committee to be point of accountability for implementation costs and transaction costs and will research impact to groups. Committee will bring details back in May 2019.
 - iv. Money orders will still be accepted.
3. Suggestions on how to do brainstorming
 - i. Training on how to do brainstorming? It doesn't work when people get their ideas shot down before they get written down as a suggestion.
 - ii. Email brainstorms to vice chair or anyone on admin team before ASC to be included in the Agenda.
 - iii. Is there a process for brainstorming?
 - 1) Brainstorming can be table by table, or people can come up and give their ideas. This can formulate a proposal to go out to the body.

VIII. Additional Proposals –

IX. Update from ASC Treasurer –

Beginning Balance ASC March 2019		Available Funds for ASC	\$8242.31
Beginning Balance H&I March 2019		Available Funds for H&I	\$2803.39

Today's Activity at ASC:

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601	Regional donation	\$125.00	540	Donations for Coffee	\$5.24
601	Regional Donation Prudent Reserve	\$2,000.00	530	Group Literature	\$2,127.28
605	Schedules	-\$10.00	520	Group Donation from Feb	\$1.00
617	Rent (ASC & Admin/H&I)	\$240.00			\$
650	Phone lines	\$31.79			\$
616	Admin Supplies	\$172.81			\$
619	ASC Literature	\$1,543.06			\$
627.5	H&I Literature Expense	\$300.00			\$
630	PR Literature	\$30.00			\$
616	Admin Supplies - banner	\$42.07			\$
614	Coffee Supplies	\$			
603	RCM Mileage to RSC	\$			
613	P.O.Box Yearly Expense	\$			\$
		\$		Total Income at ASC	\$3,376.64
		\$		Balance of Inc/Exp @	(\$1,161.18)
	Total Expenses	\$4,537.82		Ending Balance	\$7,081.13

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628	Additional Schedules	\$	590	H&I Literature Income	\$300.00
		\$	572	H&I Fundraiser	
		\$			\$
		\$			\$
		\$		Total Income at ASC	\$737.36
		\$		Balance of Inc/Exp @	\$737.36
	Total Expenses	\$0.00		Ending Balance	\$3,540.75

Ending Balance		ASC	\$7,081.13
		H&I	\$3,540.75
		Total Balance in Checking	\$10,621.88

When we exceed \$6942.50 which is 2 months operating expenses as determined by budget, additional amount will be donated to Region.

X. Close by 9:30 with the "We" version of the Serenity Prayer

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- **Unity Day Task Group Meeting: Mar 10th and 24th, 4pm**, 3520 Bradshaw Rd., Rancho Cordova 95670
- **H & I Task Group: Mar. 18th, 7pm**, Sierra 2, 2791 24th Street, Rm 12, Sacramento 95818 (3rd Mon.)
- **Public Relations Task Group: Mar. 10th, 6pm**, Starbucks, 1401 Alhambra Blvd., Sacramento, 95815 (2nd Sun.)
- **Schools Presentation Task Group Meeting: Mar 27th, 7pm** Straw Hat Pizza 2929 Mather Field Rd. Rancho Cordova

ADMIN REPORTS:

Chair Report

I attended admin meeting and updated the agenda for this month.

--Mike

- **Literature**

Hello SacFNA,

I attended admin and we went over the budget, did reports, and conducted an audit. I ordered the literature. And it will be picked up when ready. My mom (Sandra J) has offered to pick up the literature from region to help cut area expenses. My position is ending soon. Travis the assistant planning on taking over my position once it ends. I believe Emily is planning stepping up to be the assistant literature.

Thank you for allowing me to be of service

--Nicholaus J

- **Schedules**

Nothing to report.

- **Treasurer's Report**

We will review and approve the budget tonight.

Find attached 2 pages:

1. 2019/ 2020 SacFNA proposed Budget and
2. Revised MAR 2019 Treasurer Balance Sheet.

Sincerely, your Treasury Team

- **Web Servant**

No report received.

Vice Chair Report

Hi everyone, I attended admin, Out Reach Report:

Outreach is Vacant, clean time requirement is 2years, if you know anyone whom meets the requirements and is willing please encourage them come to ASC or contact me for position inquiries.

I Spoke with the following Groups about missed ASC meetings and how we can support them.

- Quest for serenity
In need of a GSR.

- Surrender for serenity
Closed.

Joey
Vice Chair – SACFNA

- **Outreach**

Vacant.

- **Unity Day**

Hi, this is Debbie and I'm giving you my report for Unity Day. There are still three positions left to fill: Merchandizing, Comptroller, and Spanish Speaking. We are still waiting for American River to say "yes" or "no", and we are meeting on the second and fourth Sunday from 4-6pm. Thank you!

- **Volunteer Task Leader**

Nothing to report.

Admin Assistant Report

I attended Admin and put this month's Agenda together with only a little of Emily's help—Thank you Emily for your continued service as I learn.

--Lisa

Policy and Procedure Report

Hi-

I went to admin last month. We had a treasurers quarterly audit that was done. Other than that, there's not much for me to report at this time.

Thank you for letting me be of service.

LaRee T.

Public Relations Report

Vacant.

- **Phoneline Report**

Phoneline Report – March 2019

There were 27 calls to the helpline from March 1st to March 28th. All calls were forwarded to a volunteer, there were no abandoned calls reported by the machine. There were 3 messages left on the system in March. One message was a hang up, the other two were from people looking for information. I called those two back and helped answer questions. The machine also reported 2 missed calls in March. The machine does categorize a call as missed when the caller chooses the option to listen to the recordings rather than have their call transferred to a live person. Therefore the missed calls may be people listening to the meeting recordings.

--Gilbert C.

- **H & I Report**

No Report Received.

RCM's Report

Hello all ,

I attended the regional service committee meeting last month in Fairfield. It was from 12 til 6:30 pm. There were 20 of 23 areas of the northern California region present.

There is currently an open position for an RCC (Regional Communications coordinator) on the committee.

The board of directors has asked us to inform our members that attended the TAC convention and purchased merchandise with a credit card that there were credit card errors that took place and for them to please call the regional service office to verify thier charges were correct.

Open forum topics were

1 : discussion of how we would like to complete the environmental scan

DISCUSS @ asc

2: meetings where the Secretary's were getting non NA speakers

3:a meeting safety discussion based on an incident where someone has spiked the meetings coffee with meth

4: discussion based on the importance of anonymity and how we are viewed by the public on social media .

New business was

1: NCCNA 41 Emcumbered the \$25k that was requested to be held for them a few months ago. (Passed by acclimation)

2: H&I requested \$51 for a Banner to display at NCCNA (passed by acclimation)

3: Funding the zonal forum @ \$300 per year (passed by acclimation). Our region was the last in our zone to not be of financial support although we have been participating.

For an update on the Check from Duffys treatment center , it was returned as it was a violation of the 7th tradition and we have reached out to the facility and the gsr of the meeting there to work out logistics of future group donations so they will not be confused .

H&I is in need of volunteers for the Behind the Walls sponsorship, go to the H&I service pool to register.

Update to Joel's request for the spiritual principle a day book project. : We can submit a travel request and a representative will come to our area and hold a workshop to share with us how we can participate.

(Survey of interested members) ??

The very first Narcotics Anonymous public relations week is going to be from June 3rd through June 9th. The theme and slogan for this year's PR week is

"We are all PR "

The review draft of the Mental Health & Recovery informational pamphlet is posted on the naws website

[www.na.org /mhmi](http://www.na.org/mhmi)

There are several upcoming RD/AD events and webinars

All are welcome to attend the webinars which will be at the regional office .

April 13th, June 15th, August 10th, August 5th.

And as always there are lots of fun and awesome upcoming events in other areas that can be found on the regional website at NorCal na. Org . Please check these out in support are Regional areas.

Thank you for letting me be of service. Johnny J

Sacramento Fellowship of Narcotics Anonymous

	Actual Apr '17 - Mar '18	Actual Apr '18 - Mar 19	Proposed Budget 2019/ 2020
Ordinary Income/Expense			
Total 520 · Group Donations	9,654	11,947	10,000.00
530 · Area/ Group Literature Sales	19,648	18,656	20,000.00
540 · Asc Coffee Donations	95	126	90.00
550 · Activities Income			
551 · Activities 7th Tradition/Income	114	154	
552 · Activities Ticket Sales	888	1,983	
553 · Activities - Merchandise	2,508	1,409	
554 · Activities Food Sales		615	
Total 550 · Activities Income	3,510	4,161	5,000.00
560 · ASC 7th Tradition SacFNA collection	489	557	500.00
570 · H & I Donations from groups	3,409	4,472	3,500.00
571 · H & I Books for Crooks	2,559	260	2,500.00
527.5 · ASC donation for H&I Literature	2,409	3,600	3,600.00
572 · Fundraising H & I	2409	3,600	3,600.00
573 · H&I fundraising 7Th Tradition	150	20	100.00
Total Income	41,923	40,198	45,290.00
Expense			
600 · Region Expenses			
601 · Donation	849	4,176	1,500.00
603 · RCM Mileage/ Travel	100	100	160.00
604 · Literature Miles/ travel	40	160	120.00
Total 600 · Region Expenses	989	4,436	1,780.00
605 · Sac Area Bi-Monthly Schedules	2,446	2,614	2,640.00
610 · Sac FNA meeting expenses			
612 · Website	93	93	92.70
613 · P.O. Box	112	120	120.00
614 · Agenda copies	994	1,009	1,000.00
614.5 · Literature Order Forms		187	300.00
615 · Coffee		20	40.00
616 · Admin Supplies	157	178	150.00
617 · Rent	2,285	2,880	2,880.00
618 · Storage Unit	450	606	620.00
619 · ASC Literature Purchase	17,483	17,437	18,100.00
Total 610 · Sac FNA meeting expenses	21,574	22,530	23,302.70
625 · H & I Expenses			
627 · H & I Literature	2,900	3,263	3,300.00
627.5 · H & I = ASC expense	3,520	3,600	3,600.00
628 · H & I Task group expenses	90	60	60.00
Total 625 · H & I Expenses	6,510	6,923	6,960.00
629 · Fundraising H & I	1,837	2,670	1,800.00
630 · PR Expenses	167	296	350.00
640 · Activities Expenses			
641 · Flyers		54	
643 · Activity start- up Fund			1,300.00
644 · Activity- Unity Day	2,429	1,759	2,200.00
Total 640 · Activities Expenses	2,429	1,813	3,500.00
650 · SacFNA Phonenumber	392	382	504.00
655 · Outreach	116	27	300.00
Total Expense	36,460	41,690	41,136.70
Net Ordinary Income	5,463	-1,492	4,153.30

Beginning Balance Mar 2019		Available Funds for ASC	\$8,242.31
Beginning Balance Mar 2019		Available Funds for H&I	\$2,803.39

Today's Activity at ASC:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
614	Agenda Copies	\$68.18	520	Donations from groups	\$1,173.12
601	Regional donation	\$2,000.00	560	7th Tradition at ASC	\$70.00
601	Regional donation	\$125.00	540	Donations for Coffee	\$5.24
605	Schedules	-\$10.00	530	Group Literature	\$2,127.28
617	Rent (ASC & Admin/H&I)	\$240.00	520	FEB 2019 Donations	\$1.00
650	Phone lines	\$31.79			
616	Admin Supplies "Lit Order Forms"	\$187.18			
619	ASC Literature	\$1,543.06			
627.5	H&I Literature Expense	\$300.00			
614	Coffee Supplies				
603	RCM Mileage to RSC				
613	P.O.Box Yearly Expense				
630	PR literature	\$30.00			
616	Banner	\$42.07			
				Total Income at ASC	\$3,376.64
				Balance of Inc/Exp @ ASC	(\$1,180.64)
	Total Expenses	\$4,557.28		Ending Balance	\$7,061.67

Activity since last ASC H&I:

<i>Account#</i>	<i>Expenses:</i>		<i>Account #</i>	<i>Income:</i>	<i>\$</i>
627	Literature (H&I)		570	H & I Donation	\$437.36
628	Additional Schedules - only even months		590	H&I Literature Income	\$300.00
			572	H&I Fundraiser	
					\$
				Total Income at ASC	\$737.36
				Balance of Inc/Exp @ ASC	\$737.36
	Total Expenses	\$0.00		Ending Balance	\$3,540.75

Ending Balance		ASC	\$7,061.67
		H&I	\$3,540.75
		Total Balance in Checking	\$10,602.42

Appendix C: SacFNA Calendar of Duties (Most are Identified in Guidelines)

<p>January</p> <ul style="list-style-type: none"> • Elections: Chair, Vice Chair, Administrative Assistant, Policy and Procedures Person, and Public Relations Coordinator - <i>Sec 8, Article I, Item A-2</i> • Quarterly Audit -Admin Team will present audit all financial records to ASC. - <i>Sec 7, Article III, Item B-1.</i> • Treasurer publishes a record of all group donations (including H&I donations) by group from the prior six (6) months -<i>Sec 9, Item D</i> 	<p>July</p> <ul style="list-style-type: none"> • Elections: Treasurer, Assistant Treasurer, RCMs, Literature Coordinator, and Asst Literature Coordinator - <i>Sec 8, Article I, Item A- 3</i> • Quarterly Audit -Admin Team will present audit all financial records to ASC. - <i>Sec 7, Article III, Item B-1.</i> • Treasurer publishes a record of all group donations (including H&I donations) by group from the prior six (6) months -<i>Sec 9, Item D</i>
<p>February</p> <ul style="list-style-type: none"> • Annual Storage Space – Renewal Due in June. (pay for 11 months, get 12th month free.) Prepare for Annual Budget. 	<p>August</p> <ul style="list-style-type: none"> • Annual Area Inventory: ASC - per Local Guide To Service • Annual Sierra II Rental Contract (expires December 18th)– Present and propose new contract for approval by ASC.
<p>March</p> <ul style="list-style-type: none"> • Annual - Treasurer Report to Admin Team - <i>Sec 7, Article I, Item D-2-c</i> • Quarterly Audit -Admin Team will audit all financial records. - <i>Sec 7, Article III, Item B-1</i> • Budget - Admin Officers review SacFNA Budget presented by SacFNA-ASC Treasurer- <i>Sec 7, Article III, Item B-2</i> 	<p>September</p> <ul style="list-style-type: none"> • Quarterly Audit - Admin Team will audit all financial records. - <i>Sec 7, Article III, Item B-1.</i> • Guideline Review -A thorough review of guidelines will be conducted by the Admin Team .- <i>Sec 5, Art IV, Item B.</i>
<p>April</p> <ul style="list-style-type: none"> • Annual - Treasurer Report to ASC - <i>Sec 7, Article I, Item D-2-c</i> • Budget - SacFNA-ASC present budget to ASC - <i>Sec 7, Article III, Item B-2.</i> • Quarterly Audit -Admin Team will present audit all financial records to ASC. - <i>Sec 7, Article III, Item B-1.</i> 	<p>October</p> <ul style="list-style-type: none"> • Elections: Ongoing Task/Workgroup Leaders - <i>Sec 8, Article I, Item B</i> • Quarterly Audit - Admin Team will present audit all financial records to ASC. - <i>Sec 7, Article III, Item B-1.</i> • Guideline Review -A thorough review of guidelines will be presented to the ASC. - <i>Sec 5, Art IV, Item B.</i>
<p>May</p> <ul style="list-style-type: none"> • Annual – <i>Certificate of Insurance – Sr. RCM (Get Copy for all groups. Need check for NCRSO \$25.</i> 	<p>November</p> <ul style="list-style-type: none"> • Guideline Consensus – Get consensus on the review of guidelines presented to the ASC. – <i>Sec 5, Art IV, Item C.</i> • Annual Sierra II Rental Contract (expires December)– Present and propose approval by ASC.
<p>June</p> <ul style="list-style-type: none"> • Quarterly Audit - Admin Team will audit all financial records. - <i>Sec 7, Article III, Item B-1.</i> • Annual Storage Space – Renewal Due in June. (Pay for 11 months, get the 12th month free.) 	<p>December</p> <ul style="list-style-type: none"> • Quarterly Audit -Admin Team will audit all financial records. - <i>Sec 7, Article III, Item B-1.</i>